

STATE WATER RESOURCES CONTROL BOARD



Overview of the Agricultural Water Quality Grant Program (AWQGP) and the Online Financial Application Assistance Submittal Tool (FAAST)



Application Assistance Workshop – Ventura

September 24, 2004



Today's Presentation

- An overview of the AWQGP and Timeline (SWRCB)
- Eligibility Requirements to Qualify for Funding (SWRCB)
- Overview of Proposal Content (SWRCB)
- Point System to be used in Ranking Projects (SWRCB)
- Regional Board Priorities for Projects (RWQCB)
- Completing the Required Forms (SWRCB)
- The Web-based FFAST (SWRCB)



AWQGP Program Overview

Provide Grant Funding for Projects that Reduce or Eliminate Non-Point Source (NPS) Pollution from Irrigated Agricultural Lands or Sources Other than Irrigated Agricultural Lands (Section 319 funds) Discharged To Surface Waters



AWQGP Schedule

Water Board Adopted Guidelines 8/26/04
Solicitation Notice 9/13/04
Application Workshops 9/16-24/04



Proposals due 11/10/04
Review and Selection November to January



State Board Commitments April to September 2005



Project Completion/Disbursement of State Prop 40 Funds – Sep 2008,
Prop 50 Funds – Mar 2007 or 2009 & Section 319 Funds Dec 2009



Program Requirements

General Administrative Requirements

- Public Agencies or Nonprofit Organizations
- Project Type
 - Water Quality Monitoring Projects – Proposition 40
 - Implementation Project for Irrigated Agriculture – Proposition 50
 - Implementation Project for all Non-point Sources - CWA Section 319
- Labor Code – Prevailing Wages



Program Requirements

Technical Requirements

- Project Assessment & Evaluation Plan (PAEP)
- Water Quality Monitoring Plan – Only required for an Implementation Project if monitoring is included
- Quality Assurance Program Plan (QAPP) - Only required for an Implementation Project if monitoring is included



Program Requirements

Technical Requirements (Implementation Only)

- Compliance with the California Bay Delta Authority Record of Decision for projects within the CALFED solution area
- Watershed-Based Plans
- Total Maximum Daily Loads (TMDLs) Implementation



Overview of Proposal Content

Proposals for the AWQGP must include Section A through Section M, as defined in the Solicitation Notice, to be considered complete.

The proposal shall be a maximum of 12 pages in length (not including the additional attachments).



Overview of Proposal Content

A. Project Title and Summary

- Proposed project
- Goals and objectives
- Project location
- Proposed work
- Project classification
- Resulting benefits

The summary is limited to 500 words.



Overview of Proposal Content

B. Water Quality Protection

- Water quality problem addressed
- Consistency with SWRCB and RWQCB plans and policies
- Watershed Management Initiatives (WMI)
- Local Watershed Plans if applicable
- TMDL, if applicable



Overview of Proposal Content

C. Environmental Compliance

- Comply with CEQA and NEPA (Section 319).
- Comply with local, county, state and federal permitting requirements

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Overview of Proposal Content

D. Project Description

- Project Goals and Objectives
- Management Measures to be implemented
- Activities, investigations, methods, procedures, equipment, facilities, etc.
- Funding requested for part of larger project – describe all components of the larger project
- Project location



Overview of Proposal Content

E. Work to Be Performed

This section must include:

- A list and description of all project tasks;
- Work products to be produced and submitted; and
- A corresponding time-line for items discussed above.



Overview of Proposal Content

F. Project Effectiveness

- Non Water Quality Monitoring and Assessment
- Water Quality Monitoring Plans
- Pollutant load and concentration reduction



Overview of Proposal Content

G. Submittal List and Schedule

The submittal list and schedule section must include:

- Descriptions of items submitted to SWRCB or RWQCB;
- Estimated completion dates; and
- Projected costs for each major element of the project

(Project Budget Form)



Overview of Proposal Content

H. Education Outreach and Community Involvement (Implementation Projects)

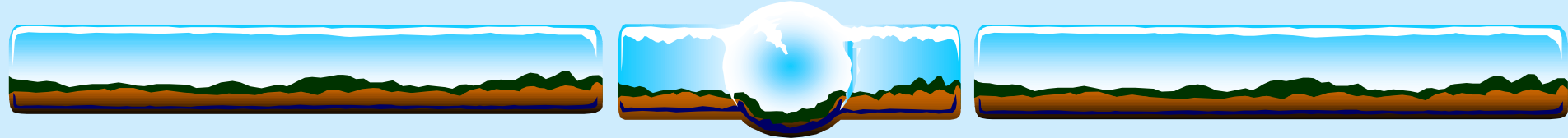
- Data sharing
- Coordination with local entities
- Identify opposition
- Support from local watershed groups



Overview of Proposal Content

I. Costs and Financial Feasibility

- Labor, material costs, projected tasks and other costs;
- The sources of all match funds;
- The amount of matching funds applied to each task;
- Tasks completely supported by matching funds;
- A line item budget; and
- Cost justification.



Overview of Proposal Content

J. Readiness to Proceed

- Secured matching funds;
- Commitments from project partners and subcontractors;
- Acquisition schedule if necessary;
- RWQCB coordination;
- CEQA and as applicable NEPA compliance; and
- Other



Overview of Proposal Content

K. Qualifications of Applicant and Partners
(Including Impartial Experts)

M. Appendices

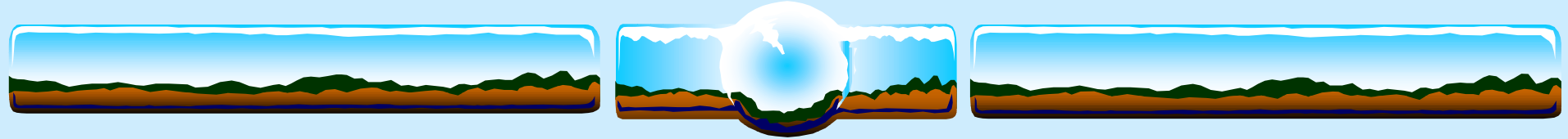
L. Disadvantaged Communities
(When applicable. Community must make request.)



Point System to be used in Ranking Projects

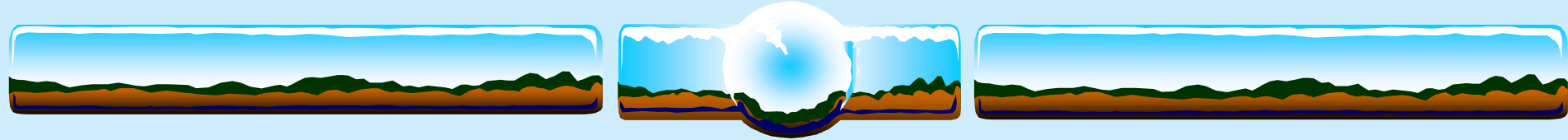
Statewide Project Funding Prioritized with a Point System Based on Tables V.B and V.C of the AWQGP Guidelines:

- **Regional Board Priorities**
- **Project Benefits**
- **Technical And Scientific Merit**
- **Monitoring and Assessment of Project Effectiveness**
- **Community Involvement**
- **Cost and Financial Feasibility**
- **Service to Disadvantaged Communities, and**
- **Qualifications of Applicant and Partners**



AWQGP Questions?

Thank You



10 Minute Break



Financial Assistance Application Submittal Tool (FAAST)

**Agricultural Water Quality Grant
Application Workshops
September 2004**

**State Water Resources Control Board
Division of Financial Assistance**



What is FAAST?

- **Web-based application used by DFA to manage grant solicitations**
- **Access FAAST using web browser
<https://faast.swrcb.ca.gov>**
- **Create user account and submit applications online**
- **Complete online forms and upload/attach files**

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**"It's the latest innovation in office safety.
When your computer crashes, an air bag is activated
so you won't bang your head in frustration."**



FAAST System Requirements and Security Features

- **FAAST is best viewed using:**
 - Internet Explorer V6 or above
 - 1024X760 pixels screen resolution
 - Disable popup blocking software
- **FAAST Security features:**
 - SSL encryption of all files transmitted over web
 - User name and password protection



Application Submittal Using FAAST

Step 1 – Create User Account

Step 2 – Start Application

Step 3 – Complete Online Forms

Step 4 – Upload/Attach Files

Step 5 – Submit Application



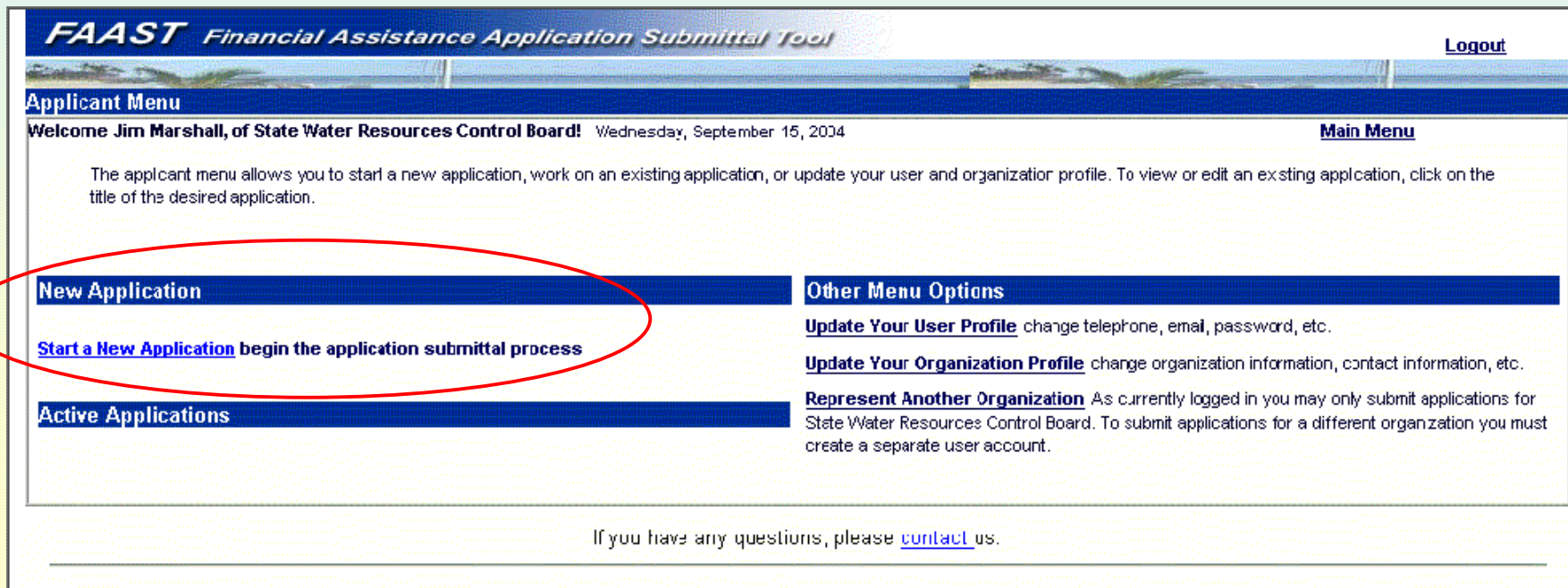
Step 1 – Create User Account

- **FAAST User Account Required**
 - Click “Sign Up” button on FAAST website (Figure 1)
- **Complete three step process**
 - Step 1/3: Enter personal information
 - Step 2/3: Enter organization information
 - Step 3/3: Create Username and Password
- **Need Help? See User Manual**



Step 2 – Start New Application

- Log in to FFAST
- Click the link [“Start a New Application”](#)



FFAST *Financial Assistance Application Submittal Tool* [Logout](#)

Applicant Menu

Welcome Jim Marshall, of State Water Resources Control Board! Wednesday, September 15, 2024 [Main Menu](#)

The applicant menu allows you to start a new application, work on an existing application, or update your user and organization profile. To view or edit an existing application, click on the title of the desired application.

New Application

[Start a New Application](#) begin the application submittal process

Active Applications

Other Menu Options

[Update Your User Profile](#) change telephone, email, password, etc.

[Update Your Organization Profile](#) change organization information, contact information, etc.

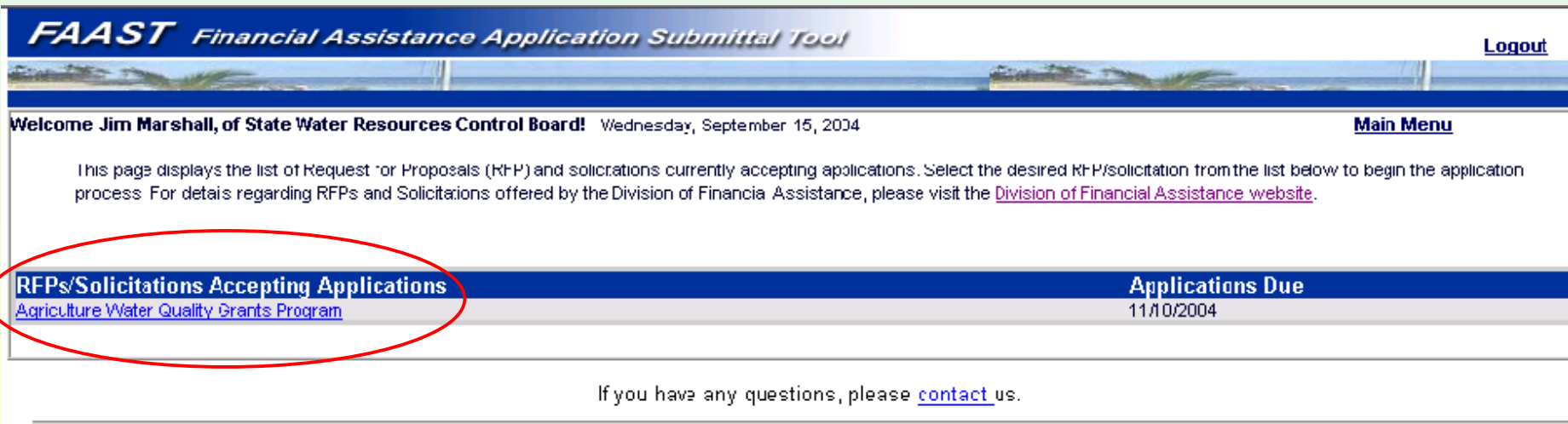
[Represent Another Organization](#) As currently logged in you may only submit applications for State Water Resources Control Board. To submit applications for a different organization you must create a separate user account.

If you have any questions, please [contact](#) us.



Step 2 – Start New Application

- Select “[Agricultural Water Quality Grants Program](#)” from list of solicitations accepting applications




FFAST *Financial Assistance Application Submittal Tool* [Logout](#)

Welcome Jim Marshall, of State Water Resources Control Board! Wednesday, September 15, 2004 [Main Menu](#)

This page displays the list of Request for Proposals (RFP) and solicitations currently accepting applications. Select the desired RFP/solicitation from the list below to begin the application process. For details regarding RFPs and Solicitations offered by the Division of Financial Assistance, please visit the [Division of Financial Assistance website](#).

RFPs/Solicitations Accepting Applications	Applications Due
Agriculture Water Quality Grants Program	11/10/2004

If you have any questions, please [contact](#) us.



Step 3 – Complete Online Forms Initiate Application (Figure 2)

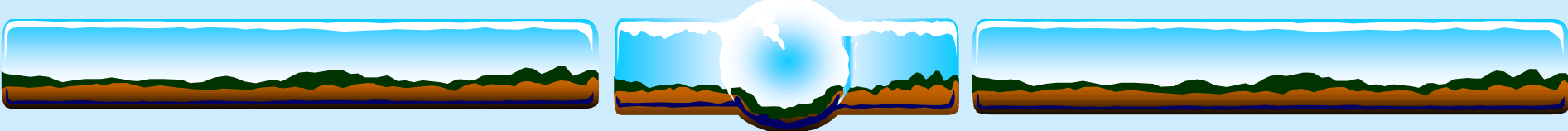
- **To initiate application must complete:**
 - **Project Title**
 - **Project Description**
 - **Responsible RWQCB**
- **Click “Continue” button to Initiate Application**
- **PIN Automatically Created**



Step 3 – Complete Online Forms General Information Section (Figure 3)

How to Enter Project Location Fields


- **Latitude and Longitude**
- **County**
- **Responsible RWQCB**

Three landscape icons with a globe in the center. Each icon shows a blue sky, green hills, and brown ground. The middle icon has a white globe with blue oceans and green continents, positioned over the landscape.

Step 3 – Complete Online Forms Funding Programs Section (Figure 4)

How to Select Funding Programs

- **Planning Monitoring Projects**
- **Implementation Projects**

Three landscape icons with a globe in the center. Each icon shows a blue sky, green hills, and brown ground. The middle icon has a white globe with blue oceans and green continents.

Step 3 – Complete Online Forms Legislative Information Section (Figure 5)

- **Enter Legislative Districts in which the project is located**
- **Links to documents to assist applicants**



Step 3 – Complete Online Forms Agency Contacts Section (Figure 6)

- **Enter Agency Contacts that assisted in development of proposal**
- **Agency Contacts could include:**
 - **RWQCB Staff**
 - **USEPA Staff**
 - **SWRCB Staff**
 - **Etc.**



Step 3 – Complete Online Forms Cooperating Entities Section (Figure 7)

- **Enter Cooperating Entities that have/will assist applicant in development of proposal or implementation of project**
- **Role/Contribution to project could include:**
 - **Co-applicant**
 - **Stakeholder**
 - **Landowner**
 - **Consultant**
 - **Implementing Agency**
 - **Etc.**

Three landscape icons with a globe in the center. Each icon shows a blue sky, green hills, and brown ground. The middle icon has a white globe with blue lines representing latitude and longitude.

Step 3 – Complete Online Forms Application Questionnaire Section (Figure 8)

- **Answer all questions (most are Yes or No)**
- **If No, must Explain**
 - **If necessary, reference material in Attachments**



Step 4 – Upload/Attach Files

Application Attachments Section (Figure 9)

- **See Project Solicitation Notice for Required Attachments**
- **File Size limited to 10 Megabytes (MB) per attachment.**
 - **Larger files can be mailed to DFA on a CD, must be received by submittal deadline**
- **Files may take several minutes to upload depending on file size and connection speed**



Step 5 – Submit Application (Figure 10)

- **Click “Preview/Submit Application” button**
 - Review Application
 - Enter Initials
 - Click “Submit Now”
- **Email Notification Sent Confirming Submission**
- **Application Read-Only**
- **User Survey**



Tracking Your Application

- **Application Status Section**
 - Shows status history of application
- **Reviewer Comments Section**
 - Displays Technical Reviewer Comments of Proposal
 - Blank until all proposals reviewed



FAAST – Need Help

- User Manual link on FAAST website
- Forgot your User Name, Password, or need assistance with FAAST?
 - Call SWRCB Staff at 1-866-434-1083 or email FAAST_ADMIN@swrcb.ca.gov
- FAAST Questions?